

RICOH
imagine. change.

Print & Copy Control

Print Management Software Solution



Manage Print Output More Efficiently

Choose RICOH® Print & Copy Control to take command of your centralized MFP fleet without compromising freedom for users. The Java-based embedded software solution simplifies tracking, user authentication and document security to optimize performance and help reduce costs. Fully integrated with Equitrac Office® and Equitrac Express® from Nuance, it allows seamless access to a wide range of print and scan activities and analysis directly at the MFP. Every task is documented for centralized accounting and activity reporting, making it an integral part of a Ricoh Managed Document Services (MDS) strategy to maximize efficiency of document workflow throughout the organization.

Control Access, Secure Efficiency

To enhance the security of the device, users can log in directly at almost any Ricoh MFP. With user authentication, employees can enter PIN codes directly on the touch screen or swipe ID cards using optional magnetic card and contactless smart card readers to store, release and manage confidential documents in any shared use environment. Each user has access only to the MFP functions allocated specifically for them. Users log off using the same authentication method, or via automatic timeout.

Track Usage, Recover Costs

User authentication creates an audit trail, so administrators can see who printed what, where and when. Details about every job are sent to the Equitrac Office or Equitrac Express server for comprehensive reporting that can be leveraged to identify cost-saving opportunities. For example, administrators can establish specific print rules for color output or duplex printing, redirect print jobs to lower cost-per-page devices, allocate job costs to specific users and even track costs by file size, paper size, media type and more.

Add Freedom, Maximize Convenience

Every user can see a list of their print jobs, including document properties and costs, with the Ricoh Print & Copy Control interface. The user simply selects the job and prints from any connected MFP after authentication. As a result, you can work in different groups in different buildings with different print servers and maintain maximum productivity on the move. If the user knows an MFP is busy or out of order, they can release their jobs at other devices. Plus, the innovative software deletes jobs left in the queue to help prevent unauthorized access to confidential documents and eliminate the cost and waste associated with abandoned prints.

One Platform, Seamless Workflow

Access Ricoh Print & Copy Control capabilities quickly from a single interface to encourage more productive workflow. Users can authenticate and perform nearly any task from a touch screen directly at the MFP. The easy-to-use interface allows users to create searchable PDFs, convert scanned images, store documents and send them to recipients in a wide range of formats to ensure the right people have the right information when they need it most. Administrators can set print and security controls just as quickly for convenient centralized print management.

Deploy Centrally, Administer Remotely

Help reduce document costs, enhance security and minimize waste in any organization at any time. Ricoh Print & Copy Control is compatible with a wide range of Ricoh MFPs and printers, and along with Equitrac Office and Equitrac Express, can be scaled to fit your specific requirements. Used together, these software solutions allow you to control your fleet and create customizable reports to help you make smarter decisions for your output environment.

